



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
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STATE SUPERINTENDENT

**FISCAL YEAR 2013  
CHILD AND ADULT CARE FOOD PROGRAM  
OPERATIONAL MEMORANDUM #19**

**TO:** Child and Adult Care Food Program Institutions

**FROM:** Kyle L. Guerrant, Director  
Office of School Support Services

**DATE:** April 29, 2013

**SUBJECT:** **Women, Infants, and Children Information and the Child and Adult Care Food Program**

**ACTION:** **Utilize new letter to include WIC information**

Child and Adult Care Food Program (CACFP) federal regulations require that the Michigan Department of Education's (MDE) CACFP must provide information on the importance and benefits of the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) and WIC income eligibility guidelines to participating institutions.

Per 7 CFR 226(r), MDE must ensure that:

- Sponsored child care centers receive this information, and periodic updates, from their sponsoring organizations or CACFP
- The parents and guardians of enrolled children also receive this information

For information on WIC and to locate a local WIC agency, call 1-800-26-BIRTH or access on-line information at [www.michigan.gov/wic](http://www.michigan.gov/wic).

WIC information, including the link to the WIC website, has been added to the Dear Parent/Guardian letter that accompanies the Household Income Eligibility Statement (HIES). The HIES form is available on the CACFP website at [www.michigan.gov/cacfp](http://www.michigan.gov/cacfp), under Independent Centers and Sponsors of Centers, Forms and Instructions.

**This requirement to provide information on WIC benefits does not apply to the adult component of CACFP.**

If you have any questions regarding this memorandum, contact the Child and Adult Care Food Program office at 517-373-7391.

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